



GOVERNMENT OF INDIA

Chandigarh Administration Gazette

Published by Authority

NO. 158] CHANDIGARH, TUESDAY, DECEMBER 22, 2020 (PAUSA 01, 1942 SAKA)

CHANDIGARH ADMINISTRATION
HOME DEPARTMENT
(DEPARTMENT OF TECHNICAL EDUCATION)

Notification

The 7th September, 2020

No. P-37495-IH(10)-2020/11798.—In exercise of the powers vested in him under Article 154 read with Article 239 of the Constitution of India, the Administrator, Union Territory, Chandigarh, hereby makes the following Rules regulating the Chandigarh College of Architecture, Chandigarh Students Fund Amalgamated Fund Rules, namely :—

1. These rules may be called the Chandigarh College of Architecture Students Fund (Amalgamated) Rules, and shall come into force with effect from January 2020.
2. These Rules shall supersede all the previous orders and instructions issued from time to time to the extent to which provision has been made herein.
3. In these Rules, unless the control otherwise requires :
 - (a) College means the "Chandigarh College of Architecture, Chandigarh.
 - (b) "Fund" means the Chandigarh College of Architecture Students Fund and includes "Amalgamated Fund", Health Fund, Stationary Fund, Short Study Tour Fund, Refreshment Fund, College Magazine Fund, Campus Maintenance Fund and such other Funds as the Principal may decide with the prior approval of Secretary, Technical Education. The Principal, with the prior approval of Secretary, Technical Education may also review the rate of subscription every year for each fund, keeping in view of the requirement which may increase due to price rise or any other reason deemed necessary.
 - (c) 'Principal' means the "Principal of Chandigarh College of Architecture, Chandigarh".
 - (d) The budget expenditure of a financial year out of Students Fund shall be approved by the Secretary, Technical Education on the recommendations of the committee constituted for the purpose by the Head of the Department.
 - (e) 'Drawing & Disbursing Officer' means the Principal of Chandigarh College of Architecture, Chandigarh or any other officer to whom he may be delegated such powers.
 - (f) Every student of the college shall subscribe to Students Fund in advance by the prescribed date at the beginning of the semester to which the subscription relates.
 - (g) "The Principal with the approval of Secretary, Technical Education, may from time to time notify whether the subscription shall be paid semester-wise or in any other manner."

(1175)

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4. The Amalgamated Fund may be spend on the following activities :
- A. Sports
 - B. Tour Subsidy
 - C. College Functions
 - D. Honorarium to Office Staff
 - E. Doctor/Medicine
 - F. Magazine & Newsletter
 - G. NASA Grant
 - H. Special /Extension additional Lectures
 - I. Encouragement to outstanding Sportsmen/Sportswomen
 - J. Refreshment to the internal/external examiners/External Jury for University Examination
 - K. Subsidy to teachers Accompanying Educational tours
 - L. Stationery
 - M. Financial Assistance to *Ex-Gratia* Grant to Deserving Students
 - N. Recreation
 - O. Loans and Advances to Economical Weaker Section Students
 - P. Miscellaneous

(A) SPORTS

- (i) Purchase of sports consumable material and its repair etc
- (ii) TA/DA to the students participating the Inter-College/Inter-University/Inter-Engineering meets as per Panjab University Rules.
- (iii) Fee to the umpires according to Panjab University Rules
- (iv) Refreshment to the participating players as per Panjab University Rules.
- (v) Cleaning and sprucing of college building and grounds by hiring casual labour etc. on alternative months
- (vi) Holding of annual athletic meets
- (vii) Hiring of tents, shamianas, chairs, loudspeakers etc.
- (viii) Cartage for furniture, equipment etc.
- (ix) Purchase/engraving/printing of prizes certificates
- (x) Payment of entry fee for participating in various tournaments
- (xi) Rent of playgrounds
- (xii) The uniforms/kit to be issued to students to be paid from this fund for participation in the various tournaments as per the rates and norms fixed by the Secretary, Technical Education.
- (xiii) Coaching provision for different games as per Panjab University Rules.
- (xiv) College crest, blazer, track-suits for the best athlete.

(B) TOUR SUBSIDY

The rates of tour subsidy for approved educational tour shall be decided by Secretary, Technical Education, Chandigarh Administration.

(C) COLLEGE FUNCTIONS

- (i) Actual expenditure on ARCHO/Le Corbusier Day/Convocation function and prize distribution limited to budgetary provision
- (ii) Cultural functions as approved by the Principal.
- (iii) Refreshment to the students and guests as and when approved by Principal, Chandigarh College of Architecture, Chandigarh.

NOTE : The quantum of expenditure on refreshments will be approved by the Secretary, Technical Education, Chandigarh Administration, keeping in view the prevailing prices/requirements.

(D) HONORARIUM TO OFFICE STAFF

Payment of honorarium to the Officers/Officials dealing with the students funds performing their duty in addition to their normal duties after office hours/Saturdays/Sundays/holidays will be approved by the Secretary Technical Education, Chandigarh administration on financial year basis.

(E) DOCTOR/MEDICINE

The dispensary of the Punjab Engineering College will be engaged to provide medical facilities to the students of this college on the rates, terms and conditions decided by the Secretary, Technical Education, Chandigarh Administration in consultation with Finance Department, Chandigarh Administration.

(F) MAGAZINE & NEWSLETTER

All expenditure incurred in connection with the publication of college magazine (vastukala), newsletter (bird's eye View) research journal (Arki-Search), etc as approved by the Principal.

(G) NASA GRANT

Participation in NASA by the College students creates awareness, a sense of competition and interaction with the students and faculty of other Architecture Colleges in India. Hence participation in NASA cannot be ignored or rejected for this said purpose. The Secretary Technical Education, Chandigarh Administration may sanction the amount as deemed fit for participation.

(H) SPECIAL/EXTENSION/ADDITIONAL LECTURE

Refreshment to visiting dignitaries as per the rates decided by Secretary Technical Education, Chandigarh Administration.

(K) SUBSIDY TO TEACHERS AND OTHER STAFF ACCOMPANYING EDUCATIONAL TOURS

Teachers accompanying educational tours shall be paid TA/DA as per Punjab Government Rules adopted by Chandigarh Administration subject to availability of Funds.

(L) STATIONERY

The expenditure involved for maintaining the accounts of Students Amalgamated Fund.

(M) FINANCIAL ASSISTANCE OR *EX-GRATIA* GRANT TO DESERVING STUDENTS

Assistance to poor, brilliant and deserving students' may be paid as per the policy framed in this regard with the approval of the Secretary, Technical Education, Chandigarh Administration.

(N) RECREATION

- (i) Expenditure on organizing dramas, debates, dances, exhibitions, hiking-trekking, outings, etc.
- (ii) Refreshments and remuneration's /fees to the judges of various events.
- (iii) Purchase of consumable items for indoor games clubs etc.
- (iv) Payment of entertainment on the functions.
- (v) Aid to various Students Clubs broadly classified under.
- (vi) Visual Arts Club (painting, sculpture, graphics, etc) literary Arts Club (debates, declamation etc.) and performing Arts Club (dance, drama, music etc.).

The expenditure on the above said objects as per the rates and maximum ceiling of expenditure fixed by the Secretary, Technical Education, Chandigarh Administration after following proper procedure as per GFR 2017/instructions issued by the Chandigarh Administration from time to time/economy in expenditure instructions issued by the Government.

(O) LOANS AND ADVANCES

- (i) The temporary advances may be granted for the specific purpose/objects defined in these rules wherever necessary with the sanction of the competent authority to the regular Officer/ Official of the department.
- (ii) The adjustment of the temporary advance must be submitted within 30 days failing which the amount of advance shall be recovered from the pay of the concerned Officer(s)/Official(s).

NOTE : No loan shall be granted out of the Student Fund and in exceptional circumstances the same may be granted with the approval of Secretary, Technical Education, Chandigarh Administration.

(P) 1. MISCELLANEOUS :

- (i) Expenditure on Postage/telegrams etc. relating to the students activities may be incurred out of the students fund with the sanction of the competent authority. The expenditure on telephones may be met out of the contingency of the Department.
- (ii) Purchase of furniture for keeping of records/accounts/sports goods etc.
- (iii) Equipment and maintenance of equipment of common-rooms and day centre.
- (iv) Water cooler
- (v) Payment of protest fee or late fee, fine or subscription to various tournaments.
- (vi) Youth Welfare activities.
- (vii) Educational and cultural meets, exhibition and festivals
- (viii) International Academic exchange Programs.
- (ix) Purchase of crockery for serving refreshments to the students, guests, etc
- (x) Purchase of sports uniforms for poor students only.
- (xi) Amenities for N.C.C. in connection with civil defense measures.
- (xii) Photographs of teams/functions at the discretion of the Principal.
- (xiii) Welfare of the students and another project of direct benefit to the students.
- (xiv) Any other program connected with students' activities of educational/co-curricular character.

- (xv) The Principal may sanction expenditure upto Rs. 1.00 Lakh on the objects/purposes defined in these rules. The expenditure above Rs.1.00 Lakh shall be sanctioned by the Secretary, Technical Education, Chandigarh Administration. The above said limits may be got increased in future with the approval of the advisor to the Administrator, Chandigarh Administration.

NOTE: The audit fee irrespective of the amount may be sanctioned by the Principal of the College.

- (xvi) The expenditure on refreshment to be served to the visiting dignitaries /V.I.P.s may be met out of the contingency of the Department.
- 4(P)(2)(i) All the expenditure shall be incurred with the approval of the competent authority after following the provisions contained in General Financial Rules, 2017 and instructions issued in this regard by the Chandigarh Administration from time to time.
- (ii) Waste papers periodicals, Unserviceable sports material etc. shall be disposed off as per procedure prescribed in the GFR 2017.
- 4(P)(3) The expenditure shall be sanctioned out of the student funds on the prescribed objects/purposes as under :—
- (i) Principal CCA upto Rs.1.00 Lakh.
- (ii) Director Technical Education upto Rs.2.00 Lakhs.
- (iii) Secretary Technical Education - Full powers.
- (iv) The expenditure not covered in the objects/purposes defined in these rules but it is necessary to incur the same for the welfare of the students shall be sanctioned as under.
- (a) Director Technical Education upto 1.00 Lakh per month.
- (b) Secretary Technical Education- Full powers
- (v) The above mentioned powers to incur the expenditure may be revised with the approval of Secretary, Technical Education in consultation with Finance Department, Chandigarh Administration.

5. **Audit of the Student Funds :**

(a) **Audit of Accounts :**

Post Audit of the Account of the funds shall be conducted by the Examiner, Local Fund Accounts Chandigarh Administration and audit fee will be paid at such rates as may be fixed by the Government from time to time on daily rate basis.

(b) **Audit Reports :**

Principal of the CCA shall deal with the audit reports received from the Examiner, Local Fund Accounts, Chandigarh Administration and shall get the objection removed without delay. Any objections which the Examiner, Local Fund Accounts, Chandigarh Administration refuses to withdraw or which he may specifically like to be brought to the notice of the Secretary, Technical Education shall be reported to the Secretary Technical Education, whose decision shall be final and binding.

6. **Write off Losses :**

The losses shall be written off as per the provisions contained in the General Financial Rules, 2017 and further amended from time to time and instructions issued by the Chandigarh Administration on the subject matter.

Administrator,
Union Territory, Chandigarh.

CHANGE OF NAME

I, Siby Joseph Anpathinchira, Son of Joseph, resident of 1356-B, Sector 31-B, Chandigarh, have changed my name from Siby Joseph Anpathinchira to Siby Joseph *vide* Affidavit No. IN-CH24492925623124S, dated 03-09-2020 at Chandigarh.

[622—1]

I, Rajbir Singh, S/o Randhir Singh, # 164, Sector 15-A, Chandigarh, have changed my name to Rajvir Singh Mangat.

[623—1]

I, Balwinder Kaur, W/o Naresh Kumar, 156, Village Dadumajra, Chandigarh, have changed my name from Balwinder Kaur to Priya Rattan.

[624—1]

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